

## Evaluation Process: Approval Phase

WHAT WE NEED YOU TO DO	WHAT WE WILL DO
<p>Any outstanding invoice must be paid before the report is published. In the meantime, you have ten days to request changes to the approved draft.</p>	<p>With all requirements satisfied, your reviewer will circulate a draft evaluation report to other members of the technical staff. This is for a check of technical content and editorial consistency.</p> <p>Your reviewer will send you an approval letter and the approved draft of the report. If there are any fees due, we will also send you a final invoice.</p> <p>We will inform the inspection agency (if there is one) to begin regular plant inspections.</p> <p>Our publications staff will do a final edit of your report, produce the typeset copy, publish the report, and post it to our web site (<a href="http://www.icc-es.org">www.icc-es.org</a>).</p> <p>We will send you a copy of the report as posted; a letter authorizing you to use the report in accordance with ICC-ES Rules of Procedure (click <a href="#">here</a>); and an electronic version of the ICC-ES “mark,” for you to use in advertising and informational materials.</p>
	<p>We will provide technical support when contacted about your report by code officials and others in the building industry.</p> <p>A new ICC-ES evaluation report needs to be re-examined after one year. We will contact you as the re-examination date approaches.</p>